

COMMITTEE NAME: EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS) WITH STANDING COMMITTEE CHAIRS

MEETING DATE & TIME: 4 DECEMBER 2015; 3:30 –4:45

MEETING LOCATION: 301 PARKS ADMINISTRATION BUILDING

ATTENDANCE:

MEMBERS	“P” denotes Present, “A” denotes Absent, “R” denotes Regrets
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P	Angel Abney (CoAS, CAPC Chair)	P	Chavonda Mills (CoAS, ECUS Vice-Chair)
R	Kelli Brown (Provost)	P	Lyndall Muschell (CoE, ECUS Member)
P	Jan Clark (CoAS, RPIPC Chair)	P	Barbara Roquemore (CoE, FAPC Chair)
P	Jolene Cole (Library, ECUS Member)	P	Susan Steele (CoHS, ECUS Chair Emeritus)
P	Donovan Domingue (CoAS, APC Chair)	P	John R. Swinton (CoB, ECUS Chair)
R	Steve Dorman (University President)	P	Craig Turner (CoAS, ECUS Secretary)
P	David Johnson (CoAS, SAPC Chair)		

GUESTS:
<i>None</i>

<i>Italicized text denotes information from a previous meeting.</i>	
*Denotes new discussion on old business.	

AGENDA TOPIC	DISCUSSIONS & CONCLUSIONS	ACTION OR RECOMMENDATIONS	FOLLOW-UP {including dates/responsible person, status (pending, ongoing, completed)}
I. Call to Order	The meeting was called to order at 3:30 pm by John R. Swinton (Chair).		
II. Approval of Agenda	A <u>MOTION</u> to approve the agenda was made and seconded.	The agenda was approved as circulated.	
III. Approval of Minutes	A <u>MOTION</u> to approve the minutes of the 6 Nov 2015 meeting of the Executive Committee	The 6 Nov 2015 Executive Committee with Standing	

	with <i>Standing Committee Chairs</i> was made and seconded. A draft of these minutes had been circulated to the meeting attendees via email with no revisions offered. Thus, the minutes had been posted (as circulated) to the minutes.gcsu.edu site.	Committee Chairs meeting minutes were approved as posted, so no additional action was required.	
IV. Reports			
President's Report President Dorman	As President Dorman had extended <i>Regrets</i> and was unable to attend the meeting, there was no President's Report.		
Provost's Report Provost Brown	As Provost Brown had extended <i>Regrets</i> and was unable to attend the meeting, there was no Provost's Report.		
Executive Committee of the University Senate (ECUS) John R. Swinton	<ol style="list-style-type: none"> 1. <u>Motions</u> ECUS has two motions to submit for University Senate consideration at its 22 Jan 2016 meeting, specifically the second readings of a pair of proposed bylaws revisions. These proposed revisions are detailed below in item 3.a and are carryover motions from the 20 Nov 2015 meeting of the university senate at which each received its first reading. 2. <u>Officers</u> The 2015-16 ECUS officers are John R. Swinton (Chair), Chavonda Mills (Vice-Chair) and Craig Turner (Secretary) 3. <u>Meeting</u> ECUS met on 4 Dec 2015 from 2:00pm to 3:15pm. The following topics were discussed. <ol style="list-style-type: none"> a. <u>Bylaws Revisions Motions</u> <ol style="list-style-type: none"> i. <u>Elected Faculty Senator Eligibility</u> Clarify when the two years of service needed for eligibility ends to address the perceived ambiguity of this requirement. The interested 		

	<p>reader is directed to the 2 Oct 2015 ECUS minutes for details on the proposed revision and current language of the relevant section of the university senate bylaws.</p> <p>ii. Add the SoCC (Subcommittee on the Core Curriculum) Chair to the minimal membership of SCoN (Subcommittee on Nominations). This was simply the insertion of the SoCC Chair into the minimal membership list. The interested reader is directed to the 2 Oct 2015 ECUS minutes for details on the proposed revision and current language of the relevant section of the university senate bylaws.</p> <p>b. <u>AAUP Redbooks</u></p> <p>i. ECUS agreed to allocate funds from the university senate budget to purchase 11th Edition AAUP Redbooks for all ECUS members and committee chairs (APC, CAPC, FAPC, RPIPC, SoCC, SAPC). At the 4 Dec 2015 ECUS meeting, John R. Swinton confirmed the need for three copies (Jolene Cole, Chavonda Miills, Craig Turner) for ECUS members. At this meeting, John R. Swinton confirmed the need for three</p>		
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additional copies (Donovan Domingue, Angel Abney, David Johnson) for committee chairs.

Thus, six copies will be ordered.

c. **Elections Oversight** The university senate bylaws charge ECUS with oversight for populating the university senate.

i. **Elected Faculty Senators**

1) Elected faculty senator election procedures were received from the deans of the academic units (colleges, library)

2) At the next Academic Leadership Council meeting, John R. Swinton will express appreciation to the academic deans for submitting these election procedures and remind them that ECUS is available as a resource if and when questions arise.

3) The 2015-2016 at-large election procedure was adopted by ECUS.

ii. **Selected Staff Senators**

Chavonda Mills shared relevant university senate bylaws with Staff Council Chair Daniel McDonald to inform the selection of Selected Staff

Senators for the 2016-2017 University Senate.

- d. **Academic Units Procedure** Interim Provost Costas Spirou revised the draft procedure for requesting and garnering status as an academic unit (department, school, college, program) or making a name change for such a unit or restructuring such a unit and presented it at the 4 Dec 2015 ECUS meeting. John R. Swinton briefly summarized the discussion that took place at the ECUS meeting. The interested reader is directed to the minutes of the 4 Dec 2015 ECUS meeting for details of the ECUS deliberation on this matter. This procedure will be presented by Costas Spirou at the next university senate meeting as an information item.
- e. **Courtesy Adjunct Faculty Status** Provost Fellow Wendy Mullen presented a draft procedure for nominating an individual to receive courtesy adjunct faculty status at the 4 Dec 2015 ECUS meeting. John R. Swinton briefly summarized the discussion that took place at the ECUS meeting. The interested reader is directed to the minutes of the 4 Dec 2015 ECUS meeting for

	<p>details of the ECUS deliberation on this matter.</p> <p>i. <u>Steered</u> This item has been steered to FAPC for further review and development.</p> <p>f. <u>Storyteller</u> There was no update provided by Jolene Cole on this matter. Additional detail will be provided as it becomes available.</p> <p>g. <u>Governance Calendar</u> John R. Swinton noted that in light of the concerns regarding the governance calendar that were expressed at the 20 Nov 2015 meeting of the university senate, the DRAFT 2016-2017 governance calendar will be circulated for review by the university senate during at least one of its 22 Jan 2016 or 19 Feb 2016 meetings. The interested reader is directed to the minutes of the 4 Dec 2015 ECUS meeting for additional details of the ECUS deliberation on this matter.</p> <p>h. <u>University Senate Budget</u> The balance of the university senate budget (\$5000 allocation annually) is presently \$2262.03. Recent posted activity includes the expenditure (\$371.30) for the ten AAUP Redbooks purchased to facilitate FAPC deliberation on the AAUP</p>		
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	<p>Redbook resolution. Transactions in progress include reimbursement for USGFC (University System of Georgia Faculty Council) meeting expenses (registration, travel, lodging) for our voting member Chavonda Mills and the purchase of the six additional copies of the AAUP Redbook to be distributed to university senate leaders as detailed in 3.b above. An updated balance will be reported at a future meeting of the Executive Committee with Standing Committee Chairs.</p>		
<p>Academic Policy Committee (APC) Donovan Domingue</p>	<ol style="list-style-type: none"> 1. <u>Motions</u> APC has no motions to submit for University Senate consideration at its 22 Jan 2016 meeting. 2. <u>Officers</u> The 2015-16 APC officers are Donovan Domingue (Chair), David McIntyre (Vice-Chair) and John Sirmans (Secretary) 3. <u>Meeting</u> APC met on 4 Dec 2015 from 2:00pm to 3:15pm. The following topics were discussed. <ol style="list-style-type: none"> a. <u>Academic Calendar</u> The possible change to the academic calendar for future semesters to provide more time for final exams. The committee is still discussing the placement of the last Monday on the academic calendar. b. <u>Withdrawal (W) Policy</u> The proposed change for the W policy from the current maximum of five courses to a credit hour cap was 		

	<p>discussed. APC formally decided to request that the Department of Chemistry, Physics, and Astronomy update its catalog listings to eliminate the two courses listed for classes that are combined in practice. This should replace any need to update the W policy.</p> <p>c. <u>Curriculum Review Policy</u> Discussion on the creation of a curriculum review policy began at the 6 Nov 2015 APC meeting. After consulting with CAPC, we have decided that no action is currently needed on this matter.</p>		
<p>Curriculum and Assessment Policy Committee (CAPC)</p> <p>Angel Abney</p>	<ol style="list-style-type: none"> 1. <u>Motions</u> CAPC will have up to four motions to submit for University Senate consideration at its 22 Jan 2016 meeting. The topics of these motions are provided below in item 3.f. 2. <u>Officers</u> The 2015-16 CAPC officers are Angel Abney (Chair), Amy Sumpter (Vice-Chair) and Nicole DeClouette (Secretary). 3. <u>Meeting</u> The Curriculum and Assessment Policy Committee of the University Senate met on 4 Dec 2015 from 2:00pm to 3:15pm. The following topics were discussed. <ol style="list-style-type: none"> a. <u>SoCC Approved two GC2Y Courses</u> <ol style="list-style-type: none"> i. The Culture and Civilization of France: From Antiquity to the Revolution of 1789 ii. Crimes Against Humanity b. <u>MED in Educational Leadership</u> (postponed “action item” from the last 		

	<p>CAPC meeting) turned out to be an informational item rather than an action item.</p> <p>c. <u>Update Graduate Council</u> CAPC received a policy manual update from the Graduate Council.</p> <p>d. <u>Consultation with APC</u> On behalf of APC (Academic Policy Committee), Sam Mutiti met to discuss procedures for how CAPC operates with the Graduate Council and asked for suggestions regarding any needed modifications. CAPC members agreed that current procedures in the New Program Proposals Document are effective, and do not see the need for any changes. The procedures read: <i><u>Graduate Program Proposals:</u></i> <i>The procedures described for undergraduate programs shall be followed. Full Formal Proposals shall then be sent to the dean, and if approved, the dean will submit it to the Graduate Council. Following review, the proposal will be submitted to the Curriculum, Assessment, and Policy Committee, with a copy to the Chief Academic Officer (including the Academic Affairs Office Staff) and to the chair of the Executive Committee of the University Senate.</i></p> <p>e. <u>CAPC Operating Procedures</u> CAPC discussed its operating procedures document and made only one change</p>		
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	<p>in the official document under “5. Communication.” Specifically, “<i>Deliberation on information items deferred to email unless a committee member recommends face to face.</i>”</p> <p>f. <u>Motions to University Senate</u> CAPC approved four new graduate proposals to submit for consideration by the university senate.</p> <ul style="list-style-type: none"> i. New Program: MED in Curriculum and Instruction ii. EDS in Teacher Leadership iii. Post MSN-Nurse Educator Certificate iv. Post MSN Psychiatric Mental Health Nurse Practitioner Certificate 		
<p>Faculty Affairs Policy Committee (FAPC)</p> <p>Barbara Roquemore</p>	<ol style="list-style-type: none"> 1. <u>Motions</u> FAPC has one motion to submit for consideration by the University Senate at its 22 Jan 2016 meeting. This motion is a resubmission of 1516.FAPC.001.P (Policy defining Emeritus/Emerita Status) which was committed to FAPC for reformatting in compliance with the university senate policy template as well as the incorporation of the edits recommended at the 20 Nov 2015 meeting of university senate. The interested reader is directed to the 20 Nov 2015 university senate minutes for additional detail. 2. <u>Officers</u> The 2015-16 FAPC officers are Barbara Roquemore (Chair), Tom Toney (Vice-Chair) and Alex Blazer (Secretary). 3. <u>Meeting</u> The Faculty Affairs Policy Committee of the University Senate met 		

on 4 Dec 2015 from 2:00pm to 3:15pm and the following items were discussed.

- a. **Policy for Faculty Summer Work**
 - i. Deliberation on this matter continued. FAPC members were asked to go back to colleges to get feedback from constituents. Feedback was presented at this meeting.
 - ii. We reviewed the attachment from Provost Brown of a report from college deans on the issue of payment for summer work.
 - 1) Content of Summer Contract
 - 2) Other Summer Work
 - 3) Morale issues: Some work gets extra pay; differences among colleges; differences among the work that is compensated (faculty paid) and the work that is not.
- b. **AAUP Redbook Resolution Motion**

The University Senate endorses the use of the Current edition of the AAUP Policy documents and reports (Redbook) as the university guiding principles when developing or modifying policies and procedures was endorsed by the university senate at its 20 Nov 2015 meeting.
- c. **Student Opinion Surveys (IDEA)**

The current student opinion survey will be a topic of conversation at the next FAPC meeting.
- d. **T & P Task Force Update**
 - i. The FAPC members (Ryan Brown and Karen Berman) of

	<p>the university tenure and promotion task force reported back to FAPC.</p>		
<p>Resources, Planning and Institutional Policy Committee (RPIPC)</p> <p>Jan Clark</p>	<ol style="list-style-type: none"> 1. <u>Motions</u> RPIPC has two motions to submit for University Senate consideration at its 22 Jan 2016 meeting. See item 3.a below for details. 2. <u>Officers</u> The 2015-16 RPIPC officers are Jan Clark (Chair), Ben McMillan (Vice-Chair) and Brittiny Johnson (Secretary). 3. <u>Meetings</u> The Resources, Planning and Institutional Policy Committee met on 4 Dec 2015 from 2:00pm to 3:15pm. <ol style="list-style-type: none"> a. <u>Motions</u> Each of the following policy motions was acted on by RPIPC at its 6 Nov 2015 meeting and will be entered into the online motion database in time for presentation to the university senate at its 22 Jan 2016 meeting. <ol style="list-style-type: none"> i. RPIPC members voted to approve a policy motion accepting the GC Educational Support Leave Policy (presented by Patrice Terrell for Human Resources) to be in accordance with the BoR mandated USG policy and practice. This policy allows up to eight hours of leave annually for certain designated educational activities. ii. RPIPC members voted to approve a policy motion accepting a GC Drug and Alcohol Policy (presented by Patrice Terrell for Human Resources) to be in accordance with the BoR 		

	<p>mandated USG policy and practice. This policy includes six categories of testing.</p> <p>b. <u>Recycling/Sustainability</u> Lori Strawder presented an update on the initiatives, which includes combining the Campus Green Initiative Fund Committee and Sustainability Council (in progress) and six current projects:</p> <ul style="list-style-type: none"> i. Air quality testing ii. Composting site on campus iii. Campus garden iv. Gray water project v. Recycling- phase 1: promotional materials for initiative and phase 2: paired containers vi. Irwin Street lighting <p>Future projects: bike share program, solar panels and continuing to tweak recycling. Possible RPIPC follow-up once the new (combined) committee is formed.</p> <p>c. <u>Space Utilization Policy</u> Michael Rickenbaker explained how to request a space change and the tasks of the Space Utilization Committee, which meets when requests are made for a space reassignment. No policy found that has been vetted through shared governance, possibly follow up to take through policy formation procedure.</p> <ul style="list-style-type: none"> i. <u>Howard Woodard Replacement</u> Jan Clark noted that a successor for Howard Woodard would need to be named to serve as the university senate representative on the Space Utilization committee as 		
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	<p>Howard Woodard is retiring at the conclusion of the fall 2015 semester.</p> <p>d. <u>Faculty Club</u> Jan Clark presented a draft of a faculty survey designed to gauge the interest level in establishing a faculty club. Feedback was given from several committee members to make the survey more concise.</p> <p>e. <u>Strategic Plan</u> The development of a university strategic plan is in progress and it is expected to be brought to the university senate no later than April 2016.</p> <p>f. <u>Master Planning</u> Master Planning is slated for consideration at a future meeting of RPIPC.</p>		
<p>Student Affairs Policy Committee (SAPC)</p> <p>David Johnson</p>	<p>1. <u>Motions</u> SAPC has no motions to submit for University Senate consideration at its 22 Jan 2016 meeting.</p> <p>2. <u>Officers</u> The 2015-16 SAPC officers are David Johnson (Chair), Heidi Fowler (Vice-Chair) and Cliff Towner (Secretary).</p> <p>3. <u>Meeting</u> The Student Affairs Policy Committee met on 4 Dec 2015 from 2:00pm to 3:15pm. The following topics were discussed.</p> <p>a. <u>Student Veterans' Issues</u></p> <p>i. <u>Request</u> that Jordan Wilcher be invited to speak at the University Senate regarding student veterans' issues, time permitting.</p> <p>ii. <u>Question from the Floor</u> What does Jordan Wilcher wish to present? <u>Answer</u> Under the radar issues of student veterans for</p>		

	<p>general awareness by the university senate.</p> <p>iii. <u>Response From the Floor</u> As ten motions are anticipated for the upcoming university senate meeting, it may not be possible to accommodate this request for the 22 Jan 2016 university senate meeting, yet we will try to accommodate this request as soon as possible.</p> <p>iv. <u>Suggestion From the Floor</u> The Office of Inclusive Excellence may be an excellent resource for Jordan Wilcher to consider prior to making a presentation to the university senate.</p> <p>b. <u>Non-Discrimination</u></p> <p>i. <u>Request</u> SGA and SACP recommend the inclusion of “Gender Identity and Gender Expression” language into the GCSU Academic Non-Discrimination Policy. Copies of the Student Government Association Resolution S.R. 1516.05 were distributed to those in attendance.</p> <p>ii. <u>Observation From the Floor</u> There is no GCSU Academic Non-Discrimination Policy to our knowledge. The PPPM (Policies, Procedures, and Practices Manual) does contain a Non-Discrimination Statement found at the following url http://gcsu.smartcatalogiq.com/e</p>		
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	<p>n/Policy-Manual/Policy-Manual/Academic-Affairs/EmploymentPolicies-Procedures-Benefits/Affirmative-Action-and-Equal-Employment-Opportunities/Non-Discrimination-Statement</p> <p>iii. <u>Suggestion From the Floor</u> The SGA Resolution should be edited to be consistent throughout and reference the <i>Non-Discrimination Statement</i> rather than the <i>academic non-discrimination policy</i> or the <i>non-discrimination policy</i>. This Non-discrimination Statement is applied to personnel policies, admissions policies, academic policies, and student affairs policies.</p>		
<p>Subcommittee on Nominations (SCoN)</p> <p>Chavonda Mills</p>	<ol style="list-style-type: none"> 1. Motions SCoN has one motion to submit for University Senate consideration at its 22 Jan 2016 meeting. The motion is to approve proposed replacements to university senate committees. 2. Officers The 2015-16 SCoN officers are Chavonda Mills (Chair), (No Vice-Chair position) and Craig Turner (Secretary). 3. Vacancies There are currently some vacant positions on the university senate. <ol style="list-style-type: none"> a. James Schiffman resigned his position as a volunteer on the Academic Policy Committee on 5 Nov 2015. As dictated by university senate bylaws, a replacement volunteer must be assigned to APC 		<p>John R. Swinton to contact appropriate university personnel (Bob Orr and Neil Jones were suggested) to secure an email list of faculty – perhaps corps of instruction faculty – to implement the at-large election and for the RPIPC faculty survey for establishing a faculty club.</p>

	<p>for the remainder of James' term and, the SCoN will oversee the process. SCoN is in the process of identifying a replacement for James Schiffman on APC. An attempt to send a request for volunteers to faculty via the faculty list serve was unsuccessful. The committee will make a second attempt at the start of spring semester</p> <p>b. The late Eve Puckett was serving as a selected staff senator at the time of her passing. Based on the university senate bylaws, the Chair of Staff Council is to appoint a staff senator for the completion of Eve's one year term of service. Staff Council Chair Daniel McDonald has been notified (October 21st and 29th) of his duty to name Eve's replacement and the SCoN is awaiting his response. Daniel McDonald replied to indicate that Melinda M. "Lindy" Ruark has been named to complete this term of service on both the university senate and RPIPC effective 17 Nov 2015.</p> <p>c. At-large Elected Faculty Senator Howard Woodard is retiring at the end of the fall 2015 semester and is serving a 2013-2016 term on the university senate and a 2015-2016 term on FAPC. According to the replacement procedure, all other candidates who ran in the election with Howard Woodard are to be given the opportunity to serve the remainder of his term. The three other candidates were</p>		
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	<ul style="list-style-type: none"> i. Karynne Kleine who is no longer employed here ii. Amy Pinney who is presently serving as an elected faculty senator iii. Doug Keith who declined the offer to serve the remainder of Howard Woodard's at-large Elected Faculty Senator term. Although Catherine Whelan has graciously nominated herself to complete the remainder of Howard's term, as dictated by the At-Large Elected Faculty Senator replacement procedure, a replacement election must be conducted in compliance with the University Senate Bylaws. The election process will commence at the beginning of spring 2016 semester. <p>d. <u>Deliberation</u> A question from the floor – <i>How will you contact the members of the faculty to implement the At-Large Election?</i> – was posed. It was noted that the university faculty email list has many more members than there are faculty – specifically over six hundred email addresses on faculty listserv when there are fewer than four hundred faculty. The conjecture is that some email addresses on the faculty listserv are faculty who have resigned or retired. Such a list is also of interest to RPIPC who would like to survey faculty regarding the establishment of a faculty club. John R. Swinton was</p>		
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	asked to attempt to obtain a list of faculty email addresses – perhaps corps of instruction faculty. Resource people who might be able to field this request were thought to be Neil Jones or Chief Information Officer Bob Orr.		
V. Information Items Actions/Recommendations			
AAUP Redbooks John R. Swinton	<u>2 Sep 2015</u> <i>The American Association of University Professors (AAUP) celebrates the 100th anniversary of its 1915 founding during 2015. As part of this celebration, a new (eleventh) edition of the Redbook (so called due to its red cover and more formally titled Policy Documents and Reports) was published in December 2014 and is now available for purchase. The Redbook is a compendium of statements of best practice for all things academic. Are there committee chairs who do not have a copy of the most recent (eleventh) edition? There were at least two (Jan Clark, Barbara Roquemore) chairs who did not have a copy of this resource. There was agreement by those present to explore ways to obtain copies of the AAUP Redbook for leaders of the 2015-2016 University Senate. The feasibility of hard copies and/or access to the pdf version will be explored. Also before allocating university senate dollars to this, John R. Swinton will see if President Dorman is willing to provide funding (partial or full) to purchase these books.</i>		<u>2 Sep 2015</u> <i>John Swinton to ensure that university senate leaders receive a copy of the eleventh edition of the AAUP Redbook (or access to the pdf format version) and to check with President Dorman on (partially) funding this purchase.</i>
Committee Annual Reports	<u>2 Sep 2015</u>		<u>2 Sep 2015</u>

	<p><i>At present, the 2014-2015 committee annual reports for ECUS, RPIPC, and SAPC have not been received electronically for archiving. John R. Swinton is following up with Susan Steele, Ben McMillan, and Amy Pinney, respectively, to secure electronic copies of these reports.</i></p> <p><u>4 Oct 2015</u> <i>The ECUS and RPIPC reports have been secured and are archived on the university senate Green Page. The SAPC report has not yet been secured.</i></p> <p><u>6 Nov 2015</u> <i>John R. Swinton requested that SAPC Chair David Johnson consult with Amy Pinney to see if the 2014-2015 SAPC Annual Report can be secured.</i></p> <p><u>4 Dec 2015</u> David Johnson noted that he has not yet secured a copy of the 2014-2015 SAPC Report and that his efforts to do so will be continuing.</p>		<p><i>John R. Swinton to follow up with Susan Steele, Ben McMillan, and Amy Pinney, respectively, to secure electronic copies of these reports.</i></p> <p><u>4 Oct 2015</u> <i>John R. Swinton did follow up with Susan Steele, Ben McMillan, and Amy Pinney, respectively, to attempt to secure electronic copies of these reports.</i></p>
VI. Unfinished Business Review of Action & Recommendations, Provide updates (if any) to Follow-up	There was no unfinished business.		
VII. New Business Actions/Recommendations			
University Senate Agenda and Minutes Review	<ol style="list-style-type: none"> 1. <u>Tentative Agenda 22 Jan 2016:</u> Based on the committee reports at this meeting, <ol style="list-style-type: none"> a. <u>Motions</u> There will be up to ten motions on the agenda of the 22 Jan 2016 meeting of the University Senate, specifically <ol style="list-style-type: none"> i. CAPC (4) 	The motion (circulate minutes) was approved.	<ol style="list-style-type: none"> 1. John R. Swinton to draft the tentative agenda of the 22 Jan 2016 meeting of the University Senate. 2. Motions to be entered into the online motion

	<ol style="list-style-type: none"> 1) New Program: MED in Curriculum and Instruction 2) EDS in Teacher Leadership 3) Post MSN-Nurse Educator Certificate 4) Post MSN Psychiatric Mental Health Nurse Practitioner Certificate <ol style="list-style-type: none"> ii. ECUS (2) Second Readings of <ol style="list-style-type: none"> 1) Proposed university senate bylaws revision pertaining to clarifying the elected faculty senator eligibility requirements. 2) Proposed university senate bylaws revision to add the SoCC Chair to the minimal membership of SCoN. iii. FAPC (1) <ol style="list-style-type: none"> 1) Resubmission of Emeritus Benefits policy. iv. RPIPC (2) <ol style="list-style-type: none"> 1) Educational Leave Support Policy 2) Drug and Alcohol Policy v. SCoN (1) <ol style="list-style-type: none"> 1) Committee Replacements <p>b. Reports Administrative reports and committee reports will also be agenda items.</p> <p>2. University Senate Minutes Review: A MOTION that the DRAFT minutes of the 20 Nov 2015 University Senate meeting be circulated for university senator review was made and seconded.</p>		<p>database by CAPC (4), ECUS (2), FAPC (1), RPIPC (2), SCoN (1).</p> <p>3. Craig Turner to circulate the DRAFT minutes of the 20 Nov 2015 meeting of the University Senate to university senators for review.</p>
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VIII. Next Meeting (Tentative Agenda, Calendar)			
1. Calendar	22 Jan 2016 @ 3:30pm Univ. Senate A&S 2-72 05 Feb 2016 @ 2:00pm ECUS Parks 301 05 Feb 2016 @ 3:30pm ECUS-SCC Parks 301		
2. Tentative Agenda	Some of the deliberation today may have generated tentative agenda items for future ECUS and ECUS-SCC meetings.		John R. Swinton to ensure that such items (if any) are added to agendas of an ECUS and/or ECUS-SCC meeting in the future.
IX. Adjournment	As there was no further business to consider, a MOTION to adjourn the meeting was made and seconded.	The motion to adjourn was approved and the meeting adjourned at 4:23 pm.	

Distribution:

First; To Committee Membership for Review

Second: Posted to the Minutes Website

Approved by: _____

Committee Chairperson (Including this Approval by chair at committee discretion)

COMMITTEE NAME: EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS)

COMMITTEE OFFICERS: JOHN R. SWINTON (CHAIR), CHAVONDA MILLS (VICE-CHAIR), CRAIG TURNER (SECRETARY)

ACADEMIC YEAR: 2015-2016

AGGREGATE ATTENDANCE RECORD FOR MEETINGS OF THE EXECUTIVE COMMITTEE AND STANDING COMMITTEE CHAIRS

“P” denotes Present, “A” denotes Absent, “R” denotes Regrets, “NYE” denotes not yet elected

Acronyms	EFS = Elected Faculty Senator; CoAS = College of Arts & Sciences, CoB = College of Business; CoE = College of Education; CoHS = College of Health Sciences										
	Meeting Dates	09-04-15	10-02-15	11-06-15	12-04-15	02-05-15	03-04-15	04-01-15	Present	Regrets	Absent
Kelli Brown <i>Provost</i>	R	P	P	R					2	2	0
Jolene Cole <i>EFS; Library, ECUS Member</i>	R	P	P	P					3	1	0
Steve Dorman <i>University President</i>	R	P	R	R					1	3	0
Chavonda Mills <i>EFS; CoE; ECUS Vice-Chair</i>	P	P	P	P					4	0	0
Lyndall Muschell <i>EFS; CoE; ECUS Member</i>	P	P	P	P					4	0	0
Susan Steele <i>EFS; CoHS; ECUS Chair Emeritus</i>	P	P	P	P					4	0	0
John R. Swinton <i>EFS; CoB; ECUS Chair</i>	P	P	P	P					4	0	0
Craig Turner <i>EFS; CoAS; ECUS Secretary</i>	P	P	P	P					4	0	0
Donovan Domingue <i>EFS; CoAS APC Chair</i>	NYE	P	P	P					3	0	0
Angel Abney <i>EFS; CoE; CAPC Chair</i>	P	P	R	P					3	1	0
Barbara Roquemore <i>EFS; CoAS; FAPC Chair</i>	P	P	P	P					4	0	0
Jan Clark <i>EFS; CoB, RPIPC Chair</i>	P	P	P	P					4	0	0
David Johnson <i>EFS; CoAS, SAPC Chair</i>	NYE	P	P	P					3	0	0

CHAIRPERSON SIGNATURE _____

DATE _____ -(Including this Approval by chair at committee discretion