

**2019-2020 STAFF COUNCIL**

**MEETING DATE: SEPTEMBER 18<sup>th</sup>, 2019**

**MEETING LOCATION: ATKINSON 202**

**ATTENDANCE:**

**MEMBERS “P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

P	Jennifer Birch	P	Dan Lavery
P	Kevin Blanch	P	Renee Mosley
P	Billy Copeland	P	Cindy O’Donnell
P	Samantha Davis	P	Sarah Osborne
P	Yolanda Foster	P	Jessica Swain
P	Claire Garrett	P	Patti Veal
P	Tim Hasty		

**Guests: David Johnson**

	<i>Italicized text denotes information from a previous meeting.</i>		
	*Denotes new discussion on old business.		

<b>AGENDA TOPIC</b>	<b>DISCUSSIONS &amp; CONCLUSIONS</b>	<b>ACTION OR RECOMMENDATIONS</b>	<b>FOLLOW-UP</b> {including dates/responsible person, status (pending, ongoing, completed)}
I. I. Call to order	Meeting called to order by chair at 03:00 pm		
II. Approval of Agenda	Motion: Dan Lavery Second: Kevin Blanch		
III. III. Approval of Minutes	Motion: Dan Lavery Second: Claire Garrett		
IV. IV. Treasurer’s Report	No Treasurer’s Report was given		

<b>V. V. Old Business</b>			
1. USG Staff Council Conference	Discussed the upcoming USG Staff Council Conference and expectations		
2.			
<b>VI. New Business</b>			
1. David Johnson - University Senate	Talked briefly about University Senate and gave handout regarding committees within Senate.		
2. USG Staff Council Retreat	Discussed duties and assistance needed from staff council representatives		
3. President's Fall Fest	Christopher discussed volunteers needed for FallFest weekend on Oct 26, 2019 from 9 a.m. to 3:30 p.m.		
4. Assignment of Committee Representatives	<p>Staff Council Committees:</p> <p>Communications Committee: Cindy O'Donnell - Chair Samantha Daivs Sarah Osborne</p> <p>Bylaws Committee: Dan Lavery - Chair Kevin Blanch Jessica Swain</p> <p>Special Projects: Yolanda Foster - Chair Billy Copeland Tim Hasty</p> <p>Staff Development: Patti Veal - Chair Jennifer Birch Claire Garrett Renee Mosley</p>		
<b>VII. Standing Committee Reports</b>			
Executive Committee	New Executive Officers Elected: Kevin Blanch - Chair Elect, Renee Mosley - Secretary, Yolanda Foster - Treasurer		



Garrett, Claire	P									
Hasty, Tim	P									
Lavery, Dan	P									
Mosley, Renee	P									
O'Donnell, Cindy	P									
Osborne, Sarah	P									
Swain, jessica	P									
Veal, Patti	P									

\*Member excused and sent an alternate      \*\*Meeting Cancelled

\_\_\_\_\_  
CHAIRPERSON SIGNATURE

DATE \_\_\_\_\_

(Including this Approval by chair at committee discretion)