

2019-2020 STAFF COUNCIL

MEETING DATE: DECEMBER 17, 2019

MEETING LOCATION: ATKINSON 202

ATTENDANCE:

MEMBERS “P” denotes Present, “A” denotes Absent, “R” denotes Regrets

R	Jennifer Birch	P	Dan Lavery
P	Kevin Blanch	P	Renee Mosley
P	Billy Copeland	P	Cindy O’Donnell
A	Samantha Davis	A	Sarah Osborne
R	Yolanda Foster	P	Jessica Swain
P	Claire Garrett	P	Patti Veal
P	Tim Hasty		

Guests: N/A

	<i>Italicized text denotes information from a previous meeting.</i>		
	*Denotes new discussion on old business.		

AGENDA TOPIC	DISCUSSIONS & CONCLUSIONS	ACTION OR RECOMMENDATIONS	FOLLOW-UP {including dates/responsible person, status (pending, ongoing, completed)}
I. I. Call to order	Meeting was not called to order since Chair is no longer acting in this capacity. Discussion started at 3:03 p.m.		
II. Approval of Agenda	Motion: Second:		
III. III. Approval of Minutes	Motion: Second:		
IV. IV. Treasurer’s Report	No Treasurer’s Report was given		

V. V. Old Business			
<p>1. Executive Committee and Staff Council Committees elected in September were discussed.</p>	<p>Executive Officers Elected in Sept. 2019: Kevin Blanch - Chair Elect, Renee Mosley - Secretary, Yolanda Foster - Treasurer</p> <p>Staff Council Committees:</p> <p>Communications Committee: Cindy O'Donnell - Chair Samantha Davis (no longer employed at GCSU) Sarah Osborne (no longer employed at GCSU)</p> <p>Bylaws Committee: Dan Lavery - Chair Kevin Blanch Jessica Swain</p> <p>Special Projects: Yolanda Foster - Chair Billy Copeland Tim Hasty</p> <p>Staff Development: Patti Veal - Chair Jennifer Birch Claire Garrett Renee Mosley</p>		
VI. New Business			
<p>1. Leadership Discussion</p>	<p>Change in leadership for the Staff Council was discussed in lieu of Christopher Newsome stepping down as Chair due to work conflicts. Kevin Blanch agreed to Chair the group through the remainder of the 2019/2020 year until he officially takes the Chairperson position for 2020/2021 year.</p>		
<p>2. Filling Staff Council Vacancies</p>	<p>It was noted that two SC members are no longer employed at GCSU and that we have vacancies within the current Staff Council positions. Dan reviewed the 15</p>		

	<p>positions required by the bylaws and the divisions of representation. We have four (4) positions currently vacant due to resignation from the position or resignation from employment at GCSU. These vacancies evolved from Samantha Davis and Sarah Osborne both of whom are no longer employed at GCSU, Christopher Newsome who has stepped down from his position on Staff Council, and Julia Williams who was elected to serve a two-year term beginning July 2019 but resigned before the first meeting in September.</p> <p>It was discussed that three of the four vacancies (Sarah Osbourne, Samantha Davis, and Julia Williams) would be offered to individuals who were nominated during the previous election to serve the remaining 1 ½ years of the most recently elected Staff Council group. The vacant position left vacated by Christopher Newsome would not be filled since there is only six months left in that position. Dan Lavery will reach out to three individuals the first week of January when we return to work after the holiday break. Regular elections for the SC members that will roll off on June 30, 2020 will be held as usual with nominations and elections as outlined in the Staff Council bylaws.</p>		
<p>3. Staff Council events and ideas for Spring 2020</p>	<p>Dan asked that the SC group discuss ideas and goals for Staff Council. Billy Copeland suggested a “kick off” event in January. Kevin asked about funding. Yolanda was not present at this meeting to report a balance however, since SC did not host a December event as done previously with cookies and cocoa or with the President’s office as co-host of the Holiday party, we are assuming we have funds available.</p> <p>Discussion resumed regarding events for the Spring. Cindy suggested some type of new year/new decade kick off. Claire reviewed events held last Fall and Spring that</p>		

were hosted by Staff Council. We discussed the survey that was provided during the Council on the Corner event and the Wellness/Benefits Day events. It was suggested that the Staff Council survey be updated and more user friendly on the Ipads provided. Also, a suggestion to find out where and how the results from the survey are used and/or made known to the President's office.

Kevin asked for ideas from the group regarding what they would like to see Staff Council do. Is this advocacy, more visibility, workshops, dispersing updates that affect staff, speakers at SC meetings, etc.? It was discussed that the SC would like to get information out to Staff in a format that would be read easier. Tim and Cindy explained that FrontPage was in the process of being overhauled. A Staff Council newsletter was discussed and ideas on how to better distribute information to Staff that was relevant and easily accessible. Also, a suggestion to make a master list of all committees that Staff Council members are part of for informational updates to share with each other as a group and disseminate to GC staff. This information could also be placed on the Staff Council website page. Cindy will find out how to get access to the GC Staff Council facebook page. Kevin asked for everyone to bring ideas for a brainstorming session at the next Staff Council meeting in January to make this group more effective and representative of GC Staff.

Cindy suggested doing a "staff spotlight" that highlights a staff member each month with a feature article and some type of certificate and feature on our facebook page, website page, along with a picture with Thunder. Claire suggested we all wear our Staff Council shirts and invite Thunder to attend our January meeting so that we can get a picture with Thunder to kick off our "2020 staff spotlight" idea. Dan to check on getting Thunder to attend. Kevin to get with Christopher about extra Staff

	Council shirts and Kevin will order shirts for anyone missing one.		
4. Organization of Staff Council items	Billy Copeland suggested finding a “home” for Staff Council stuff. A shelf or closet in a secure location for us to put our items. Dan to speak with Monica about possibly getting a space.		
VII. Standing Committee Reports			
Executive Committee			
Bylaws Committee			
Staff Development Committee			
Special Projects Committee			
Communications Committee			
VIII. VII. Announcements	Next meeting January 21, 2020 from 3:00 – 5 p.m. in Kilpatrick 221 for Staff Council Meeting/Retreat. Claire and Kevin have volunteered to bring snacks for January meeting.		
IX. VIII. Adjournment	Adjourned at 04:20 pm		

Distribution (as determined in committee operating procedure – one possibility given):

First: Send to Staff Council members

Approved by: _____

STAFF COUNCIL

COMMITTEE OFFICERS: **Executive Committee Members Names**

ACADEMIC YEAR:

AGGREGATE MEMBER ATTENDANCE AT COMMITTEE MEETINGS FOR THE ACADEMIC YEAR:

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Meeting Dates	9/18/19	10/15/19	11/19/19	12/17/19	01/21/20	02/18/20	03/17/20	04/21/20	05/19/20	
Birch, Jennifer	P			R						
Blanch, Kevin	P			P						
Copeland, Billy	P			P						
Davis, Samantha	P			N/A						
Foster, yolanda	P			R						
Garrett, Claire	P			P						
Hasty, Tim	P			P						
Lavery, Dan	P			P						
Mosley, Renee	P			P						
O'Donnell, Cindy	P			P						
Osborne, Sarah	P			N/A						
Swain, jessica	P			P						
Veal, Patti	P			P						

*Member excused and sent an alternate

**Meeting Cancelled

CHAIRPERSON SIGNATURE

DATE _____

(Including this Approval by chair at committee discretion)